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Foothill Trails District
NEIGHBORHOOD COUNCIL

Special Joint General Board/ Executive Committee Agenda

Monday, August 5, 2024 @ 6:00 p.m.

(The General Board meeting is routinely scheduled for the 3rd Thursday of the month)

Online Only: Webinar ID: 458 256 2383

<https://zoom.us/j/4582562383>

Phone: (669) 900-9128

TRANSLATION SERVICES: To ensure availability of services or to request translation, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Chair via email at president@ftdnc.org.

SI REQUIERE SERVICIOS DE TRADUCCION: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte el presidente por correo electrónico president@FTDNC.org para avisar al Concejo Vecinal.

1. Call to order and Pledge of Allegiance
2. Roll call, attendance report and declaration of a quorum.
3. Opening comments by the Chair including report on meeting with recreation staff and posting locations.
4. Public comment (Presentations are limited to non-agenda items whose subject(s) fall under the Board's jurisdiction).
5. Discussion regarding general board policies and procedures.
6. Discussion/possible recommendation(s) to remove Steve Ortiz from the General Board due to repeated absences.
7. Discussion/possible recommendation(s) regarding standing rule updates to meeting protocols.
8. Discussion/possible recommendation(s) regarding bylaw/standing rule change meeting nights and the procedures to address changing these dates in future.
9. Discussion/possible recommendations(s) for standing rules/guidelines regarding who is authorize to contact outside agencies/groups on behalf of the NC including verbally, email, letters and other correspondences.
10. Discussion/possible recommendation(s) for standing rules/guidelines requiring a representative from every committee be designated and announced in advance to provide a report at the monthly General Meeting.
11. Discussion/possible recommendation(s) for standing rules/guidelines for the adoption of standing agendas.
12. Discussion/possible recommendation(s) to develop standing rules/guidelines for ordering items.
13. Discussion/possible recommendations regarding status/use of Zoom accounts.
14. Discussion/possible recommendation regarding guidelines for the issuance of office keys.
15. Discussion/possible recommendation(s) regarding looking for a new headquarters location.
16. Discussion/possible recommendations regarding web site administration.
17. Discussion regarding borrowing/returning NC items to the office.
18. Discussion/possible recommendation(s) for board sponsored/partnered outreach events including:
 - a. Block parties.
 - b. Meet and greets.
 - c. Fairs/safety events.
19. Discussion/possible recommendations regarding a policy for item giveaways at outreach events.
20. Discussion/possible recommendations(s) for a board retreat.
21. Discussion/possible recommendations regarding any other items under the jurisdiction of the Executive Committee.
22. Presentations, resolutions, discussions and possible recommendations on proposed agenda items for the upcoming General Board meeting to be held on the third Thursday of the month starting with the Committee Chairs.
23. Review of proposed general meeting agenda and vote confirmation by the Executive Board.
24. Final comments by board members.
25. Board Adjournment.



SB 411 UPDATES: If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

- (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.
- (ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.
- (iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.